

**Meeting Date:** 08-16-05  
**Meeting Time:** 1:30 PM  
**Location:** PBC Traffic Engineering Building 160 Australian Avenue, Suite 303, WPB, FL  
**Attendees:** See contact list attached

### **Call Meeting to Order**

Charlie Robbins of DMJM Harris called the meeting to order and self-introductions followed. Prior to the start of the meeting, the following items were distributed for review

- Agenda
- FHWA Self Assessment Results 2005
- Bus Banner Handout

### **Other TIM Issues**

Guy introduced the SunGuide Broward TMC Marketing Team to the Palm Beach TIM Team, and he explained what the team does and how they interact with the public. Guy stated that currently, the Marketing team is going to all the BSO districts in Broward County and is giving presentations about our TMC and market what we do and how we assist motorists'.

Guy also handed out a copy of bus banners that will be going on the buses in Broward County and Palm Tran.

Guy shared that FIU Boca Raton Campus will be hosting a Transportation Day event and that the SIRV and Road Ranger trucks will be there and some others from FDOT. There will be a booth set up for informational purposes and Palm Beach ITMS will be sending a representative as well.

Guy will attend a meeting in September, that he will be able to discuss work program issues. He plans to recommend moving forward with the Ramp ID Signs project and expanding SIRV into Palm Beach County.

Charlie talked about the SIRV program and gave a brief overview of the 2nd quarterly report that is complete. Charlie gave a recap of the statistics of all the events SIRV responded to and incident duration times (see attachment).

Larry Bauer has indicated that there have been several occasions where FDOT Maintenance received a call from ITMS informing FDOT Maintenance that there was significant roadway damage and when FDOT Maintenance arrived on scene, there was minor damage. Larry's concern is he has to take crews from a job to respond to incidents that don't require FDOT Maintenance, resulting in an inefficient use of his

already limited resources. When asked about specifics, he pointed out that this occurred three and more times. More particularly, one case about one month ago when FDOT Maintenance was informed of barrier wall damage and when they arrived there was only a scratch in the roadway. Bob Murphy stated that ITMS function is to notify and not request a response; and the roadway damage information ITMS receives is typically from the field, i.e., Road Rangers or FHP. Bob Murphy requested specific information about the event to verify any miscommunications and asked why it took three or more times before it was brought to Bob's attention. Larry confirmed a request not to receive information from ITMS. Larry went on to say ITMS provides a value to the motorist, but he was happy with the original method of communications, which is FDOT Maintenance gets contacted by EOC when FHP requests them to come out. He felt that method works fine and there is no need to change it. In conclusion, Palm Beach FDOT Maintenance and Palm Beach ITMS will meet to discuss this matter and resolve any misunderstandings.

### **FHWA Self-Assessment Review**

The group reviewed the results from the FHWA Self-Assessment taken in June 2005. The results show the score for 2004; the score for 2005; reasons for the 2005 score; and action items to improve the score, when applicable. As the group reviewed the results, the grouped prioritized the action items, see attachment. High priority action items (action items where 66% or more of the TIM members felt it was a high priority) are listed below:

- Item 4.1.1.2 – Get local agencies to sign Open Roads Policy and expand as needed similar to the inter-agency agreement between the Florida Turnpike Enterprise and Medical Examiner's office. Also, pursue contracts similar to Turnpike Enterprise RISC Program along I-95.
- Item 4.1.2.4 - Develop MOU to standardize multi-agency PIA process. Restart discussion of recent incidents during TIM team meetings with the focus of lessons learned from incidents and ways to improve incident management procedures.
- Item 4.1.3.1 - Develop performance measures to include other responding agencies. This includes two action items. First have multi-agency TIM MOU regarding general support for incident management. Second, develop more specific MOU regarding performance measures.
- Item 4.2.2.2 - Add specific traffic control standards to PBC Incident Response Manual and get responders certified.
- Item 4.2.3.5 - Develop requirements for training / certification for recovery professionals. Coordinate this effort on a statewide basis. Distribute the towing classification sheet to Police agencies. Investigate how to get additional towing classification training into the police academy. Increase training for Incident 3 Responders.
- Item 4.3.1.1 - Develop a protocol for establishing a central point of contact on scene for FDOT by expanding Broward County's SIRV Program into Palm Beach County.

County	Last Name	First Name	Agency	Address	City	State	ZIP	Phone	Fax	E-Mail
P/Beach	Bauer	Lawrence	FDOT - West Palm Beach	7900 Forest Hill Blvd	West Palm Bch	FL	33413	(561) 432-4966	(561) 432-4642	<a href="mailto:larry.bauer@dot.state.fl.us">larry.bauer@dot.state.fl.us</a>
P/Beach	Berg	Gwen	Florida Turnpike	P.O. Box 9828	Pompano Bch	FL	33310	(954) 975-4855	(954) 970-1505	<a href="mailto:gwen.berg@dot.state.fl.us">gwen.berg@dot.state.fl.us</a>
P/Beach	Day	Timothy	Sisters Towing	6907 Southern Blvd.	West Palm Bch	FL	33413	(561) 687-0820	(561) 687-2282	<a href="mailto:sisterst@bellsouth.net">sisterst@bellsouth.net</a>
P/Beach	Francese	Guy	FDOT - Traffic Operations	3400 W. Commercial Blvd	Ft. Lauderdale	FL	33309	(954) 777-4366	(954) 777-4398	<a href="mailto:gaetano.francese@dot.state.fl.us">gaetano.francese@dot.state.fl.us</a>
P/Beach	Gertilguone	Frank	Zuccala's Wrecker Service	633 E. Industrial Ave	Boynton Beach	FL	33426	(561) 737-6379		<a href="mailto:madtowfg@aol.com">madtowfg@aol.com</a>
P/Beach	Grimes	Nancy	PBSO	3228 Gun Club Rd	West Palm Beach	FL	33406	(561) 688-3700		<a href="mailto:grimesn@pbso.org">grimesn@pbso.org</a>
P/Beach	Haddad	Hamid	Sunshine Towing	222 SW 21 Terrace	Ft. Lauderdale	FL	33312	(954) 797-0407		<a href="mailto:sunshinebroward@cs.com">sunshinebroward@cs.com</a>
P/Beach	Jones IV	Ollie	DMJM+HARRIS	2300 W. Commercial Blvd.	Ft. Lauderdale	FL	33309	(954) 847-2792	(954) 847-2687	<a href="mailto:ollie.jones@dmjmharris.com">ollie.jones@dmjmharris.com</a>
P/Beach	Keister	Ronald	Boynton Beach Fire Rescue	100 E. Boynton Beach Blvd	Boynton Beach	FL	33435	561-742-6000		<a href="mailto:keisterr@ci.boynton-beach.fl.us">keisterr@ci.boynton-beach.fl.us</a>
P/Beach	Leal	Jose M.	Sunshine Towing/Road Rangers	222 SW 21 Terrace	Ft. Lauderdale	FL	33312	(954) 797-0407		<a href="mailto:sunshinebroward@cs.com">sunshinebroward@cs.com</a>
P/Beach	Letts	Gregg	DMJM+Harris	1800 Park Central Blvd Ste. 1800	Pompano Beach	FL	33064	(954) 972-0895	(954) 590-3593	<a href="mailto:Gregg.letts@dmjmharris.com">Gregg.letts@dmjmharris.com</a>
P/Beach	Maloney	David	FDOT - West Palm Beach	7900 Forest Hill Blvd	West Palm Bch	FL	33413	561-746-8913	561-741-8675	<a href="mailto:David.maloney@dot.state.fl.us">David.maloney@dot.state.fl.us</a>
P/Beach	McGuinness	Chick	Palm Beach Post					561-279-3457	561-265-4872	<a href="mailto:cmcguinness@pbpost.com">cmcguinness@pbpost.com</a>
P/Beach	Moore	David	FDOT - Turnpike	P.O. Box 9830	Ft. Lauderdale	FL	33310	(954) 975-4855	(954) 321-5538	<a href="mailto:david.moore@dot.state.fl.us">david.moore@dot.state.fl.us</a>
P/Beach	Murphy	Bob	Palm Beach ITMS	2200 Centre Park West	West Palm Bch	FL	33401	(954) 605-5526	(561) 682-3388	<a href="mailto:murphyb@pbworld.com">murphyb@pbworld.com</a>
P/Beach	Robbins	Charles	DMJM+HARRIS	1100 Park Central Blvd, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	<a href="mailto:charles.robbins@dmjmharris.com">charles.robbins@dmjmharris.com</a>
P/Beach	Scarpellino	John	FDOT - ITMS Traffic Mgt. Office	2200 Centrepark West Drive	West Palm Bch	FL	33401	(561) 682-3351	(561) 682-3388	<a href="mailto:scarpellino@pbworld.com">scarpellino@pbworld.com</a>
P/Beach	Scheidt	Mike	Kauff's Towing	1440 53 <sup>rd</sup> St	Magnolia Park	FL	33401	561-844-5283	561-840-0922	<a href="mailto:mscheidt@kaffstowing.com">mscheidt@kaffstowing.com</a>
P/Beach	Werner	Catherine	Florida's Turnpike	PO Box 9830	Ft. Lauderdale	FL	33310	954-975-4855	954-970-1505	<a href="mailto:Catherine.werner@dot.state.fl.us">Catherine.werner@dot.state.fl.us</a>