

Meeting Date: February 3, 2004
Meeting Time: 1:30 pm
Location: West Palm Beach Operations Center, 7900 Forest Hill Blvd., WPB, Florida

Attendees:

Bauer, Lawrence – FDOT WPB	Mitinger, Rick – FDOT D4
Blanchard, Paul – FDOT WPB Maint.	Moley, David – FDOT D4
Castro, Javier – Eisman & Russo, Inc.	Moore David – FDOT – Turnpike
Corbin, Steve – DMJM+HARRIS	Murphy, Bob – FDOT – PB ITMS
Cosme, Gerardo – DMJM+HARRIS	Obannon, Sean – PBCFR
Echevarria, Even – FDOT – Turnpike Traffic	Peacock, Sarah – FDOT – PBC Construction
Francese, Guy – FDOT – Traffic Operations	Ramos, Maggie – Sunshine Towing/Road Rangers
Garcia, Erika – DMJM+HARRIS	Robbins, Charles – DMJM+HARRIS
Levinson, Fred – SmartRoute Systems	Scarpellino, John – FDOT – ITMS TMO
Lopez, Eugenio – FDOT – Turnpike Traffic	Sparks, John – FDOT – PB ITMS
Maloney, Dave – FDOT - WPB	Werner, Catherine – FDOT – Turnpike TMC

Call Meeting to Order

Charlie Robbins-DMJM+HARRIS called the meeting to order at 1:40 pm on February 3, 2004 at the West Palm Beach Operations Center.

Introduction

Charlie welcomed the group and invited everyone to conducted self-introductions.

Comments on Minutes

No comments were made on the minutes from the previous meeting.

Other TIM Issues

- A draft of the Palm Beach Area Open Roads Policy was handed out for team members to review and comment on.
- ITMS brochures were handed out to all team members
- Members were advised that the Palm Beach Road Ranger’s contract with Lyon’s Towing ended and was not renewed. The new Palm Beach Road Ranger’s contract is with Sunshine Towing.
- Earl Jacobs, Safety Engineer, and Robert Frick spoke of a training available for Road Rangers (Road Rangers MOT Response for Short Time Incident of Events)

The training includes:

Basic flagging techniques

Spacing of cones

The Road Rangers training 1 hr. module is working its way around the state. Earl Jacobs advised that Robert Frick has all the information about the program; he stated that the course does not replace MOT training. Guy Francese advised that the training would be provided in District 4 on April 29th & 30th at the District Office in Ft. Lauderdale.

- Joe Hall of Phoenix Flashing, Inc. introduced the Electroluminescence Safety Products, which includes Reflective Vests, Safety Cone & Triangle Covers and EL Flashing Belts.

The reflective vests and cones can be seen 1 mile away. These products help drivers see people who are out on the highway. The product is 100 % guaranteed.

Product Features:

Lights can be removed so the vests can be washed

The belts are available in kid sizes

Uses 9 volt battery (will last 6 hours)

The lights could be bought alone and added to an existing vest (placed with Velcro)

360-degree vests are available (can be seen all around); these are great for crossing guards

The products have been tested in fog and smoke, additional tests are still being performed.

Cone vests are used on the farthest cones

Davie Fire Dept. and Margate Police Department have already purchased some of these products

Construction Updates

Sarah Peacock, I-95 Public Information Manager, handed out an outline listing I-95 active construction projects in Palm Beach County. She pointed out some of the projects expected to be complete in 2004.

- I-95 HOV Expansion, North of Atlantic Avenue to North of Gateway Boulevard

The \$33 million project will be complete by March 2004. The project consists of one general-use lane outside existing travel lanes and one High Occupancy Vehicle (HOV) lane within the median constructed in each direction. Widened shoulders and bridges, sound barrier wall added, and new lighting and drainage systems constructed.

- *I-95 HOV Expansion, Linton Boulevard to North of Atlantic Avenue*

The \$49 million project is expected to be complete by fall 2004. The project consists of one general-use lane outside existing travel lanes and one High Occupancy Vehicle (HOV) lane with the median constructed in each direction. Ten bridges, new lighting and drainage systems will be constructed; and shoulders will be widened.

- *Intersection of Glades Road and Dixie Highway in Boca Raton*

The \$1.8 million project calls for repaving Glades Road from NW 2nd Avenue to Federal Hwy, and repaving Dixie Hwy. From NE 11th Street to just north of Glades Road. Other improvements include drainage, turn lanes, bike lanes and sidewalks. Completion is expected Spring 2004.

511 Update

Fred Levinson advised that last month 15,200 calls were made to 511. He stated that the 511 website is currently in the development phase. Major changes will be made to the website. Fred requests feedback from 511 users. 511 users should state what they think needs to be done to make the website better.

Working Groups Updates

Detection, Verification and Response Working Group

Chair: John Tomaszewski

Issue: Continue to develop RRM program.

Results: Group worked on developing a structured approach to defining the criteria for ramp selection. Three criteria or rules were established; complexity (full/partial cloverleaf), length of ramp and predictive locations (erroneous reports & high call areas). Rick Mitinger gave a detailed overview to all teams regarding Lane Reference Markers and how this project could tie into the RRM program. The group also identified the need for construction to update the straight-line diagrams with any changes that have occurred with the construction project in Palm Beach County. Also the group will have a CAD drawing produced from the mockup sign that was created by the Delray Fire Department.

Clearance Working Group

Chair: David Moore

Issue: Continue to determine roles and responsibilities of incident responders.

Results: Team members made changes and updates to the Incident Response Manual. They will make one more revision and have it ready to be reviewed by the rest of the committee. The team talked about the Open Roads Policy. It seemed to be more suggestions, and it needed to have more “teeth in it” to have all agencies follow it.

Communications Working Group

Chair: John Scarpellino

Issue: Update contact list

Results: Team members worked on arranging the agencies on the contact list according to the order in which the agencies arrive at the scene of an incident.

John Scarpellino advised that he would provide a copy of the ITMS TMO Agency contact list. The list has the agencies in the order they should be contacted according to the incident level.

The format of this list will be incorporated into the TIM Team Contact list.

For the next meeting the team will work on flow chart diagrams illustrating steps taken for an incident with all agencies involved

Training Working Group

Chair: Gaetano Francese

Issue: Develop multi-agency training curriculum for TIM members.

Results: Guy Francese spoke of the statewide training of the Road Rangers. The training, which is a 16-hour program that lasts 2 days, is comprised of 12 modules.

The training covers:

Module 1: The history of the Road Rangers

Module 2: Traffic Incident Management and the Road Rangers

Module 3: District Road Ranger Contract

Module 4: Road Ranger Vehicle Inspection

Module 5: Road Ranger Safety Tips

Module 6: Florida Laws, Statutes and Policy

Module 7: Road Ranger Etiquette

Module 8: Homeland Security and the Road Rangers

Module 9: Relocating Vehicles

Module 10: Communications

Module 11: General Issues and Situations

Module 12: Maintenance of Traffic

Palm Beach Traffic Incident Management Team

TIM Meeting Minutes – February 2004

	<i>Last Name</i>	<i>First Name</i>	<i>Agency</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>ZIP</i>	<i>Phone</i>	<i>Fax</i>	<i>E-Mail</i>
DVR	Bauer	Lawrence	FDOT - West Palm Beach	7900 Forest Hill Blvd	West Palm Bch	FL	33413	(561) 432-4966	(561) 432-4642	larry.bauer@dot.state.fl.us
DVR	Corbin	Steve	DMJM+HARRIS	1100 Park Central Blvd, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	steven.corbin@dmjmharris.com
DVR	Mitinger	Rick	FDOT - District 4	3400 W. Commercial Blvd	Ft. Lauderdale	FL	33309		(954) 777-4398	richard.mitinger@dot.state.fl.us
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Clearance	Obannon	Sean	PBCFR	50 South Military Trail	West Palm Bch	FL	33415	(561) 616-7000		sobannon@co.plam-beach.fl.us
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Training	Ramos	Maggie	Sunshine Towing/Road Rangers	222 SW 21 Terrace	Ft. Lauderdale	FL	33312	(954) 797-0407	(954) 797-8608	sunshinebroward@cs.com
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