

Meeting Date: April 6, 2004

Meeting Time: 1:30 pm

Location: West Palm Beach Operations Center, 7900 Forest Hill Blvd., WPB, Florida

Attendees:

Atkins, Mike – FDOT WPB Maint.	Jerauld, Steve – PBCFR
Bauer, Lawrence – FDOT WPB	Moody, Susan – FDOT OPS
Bichara, Rey – Sunshine Towing/Road Rangers	Leal, Jose – Sunshine Towing/Road Rangers
Blanchard, Paul – FDOT WPB Maint.	Maloney, Dave – FDOT WPB
Callahan, Tim – Sunshine Towing/Road Rangers	Lopez, Eugenio – FDOT Turnpike Traffic
Cataldo, John – FHP	Levinson, Fred – FDOT Turnpike Traffic
Churchill, John - PBSO	Moore, David – FDOT Turnpike
Corbin, Steve – DMJM+HARRIS	Murphy, Bob – Palm Beach ITMS
Cosme, Gerardo – DMJM+HARRIS	Peacock, Sarah – FDOT – PBC Construction PI
Ellis, Richelle – FDOT D4	Robbins, Charles – DMJM+HARRIS
Francese, Guy – FDOT Traffic Operations	Scarpellino, John – FDOT ITMS Traffic Mgt.
Garcia, Erika – DMJM+HARRIS	Stanton, Neal – Eisman & Russo, Inc. (CEI)
Hart, Jacki – Eisman & Russo, Inc.	Stewart, Barry - FDEP
Hinnant, Wayne – PBC Emergency Mgmt.	Travieso, Raul – City of Boca Raton Fire Services
Hottinger, Mike – DBI Services Corporation	Werner, Catherine – FDOT Turnpike TMC
Lape, Pam - FDOT	

Call Meeting to Order

Charles Robbins, DMJM+HARRIS, called the meeting to order at 1:37 pm on Tuesday, April 6, 2004 at the West Palm Beach Operations Center.

Introduction

Charlie welcomed the group and invited everyone to conduct self-introductions.

Comments on Minutes

No comments were made on the minutes from the previous meeting.

Other TIM Issues

- No comments were made on the Open Roads Policy form handed out at the previous Palm Beach TIM meeting on February 3, 2004.
- Team members were advised that Fred Levinson would no longer be giving 511 updates. Fred is now working with Florida’s Turnpike. Chuck Schafer is the Deputy TMC Manager.
- 511 is now launching its new website. A test version of the website can be seen at sunsentinal.com.

- Road Rangers will have reduced coverage on the week of April 26, 2004. The Road Rangers will be attending a training April 27 and 28 at the FDOT District 6 and April 29 and 30 at the FDOT District 4
- Team members had an ongoing discussion regarding communication issues that occurred during a tanker incident with a large Hazmat in March.

Construction Updates

Sarah Peacock advised the group that National Work Zone Safety Week was the week of April 5, 2004. Sarah provided I-95 construction updates.

Working Groups Updates

Detection, Verification and Response Working Group

Chair: Steve Corbin

Issue: Improve response time of incident responders to events on entrance/exit ramps

Result: From the previous meeting, three criteria or rules were established for selection of 3 pilot areas: complexity (full/partial cloverleaf), length of ramp and predictive locations (erroneous reports & high call areas). Two additional criteria or rules were also added to the list: construction zones and jurisdictional boundaries. The working group made a list of 5 locations and selected 3 locations for the pilot project.

Location 1 – Jurisdictional Boundaries

- Palmetto Park Road – SR 798
- Glades Road – SR 808
- Yamato Road – SR 794

Location 2 – Complexity

- Indiantown Road – SR 706

Location 3 - Construction

- SR 700
- PBIA – Belvedere Road
- Okeechobee Boulevard – SR 704

A review of the sign content was also conducted and changes were made to the format and structure.

Action Item: A CAD drawing will be produced for the next meeting incorporating the changes made for review by the group.



NEW SIGN



OLD SIGN

Clearance Working Group

Chair: Steve Jerauld

Issue: Establish clear roles and responsibilities of Incident Responders

Results: Team members reviewed the Incident Response Manual. An additional section was added to the manual that covers the handling of roadway debris removal by responders and several changes were made to section 3.9 Abandoned Hazardous Material.

Action Item: Incorporate comments and review Incident Response Manual at the next meeting.

Communications Working Group

Chair: John Scarpellino

Issue: Develop flow chart diagrams illustrating steps taken for an incident with all agencies involved

Results: The Communications Working Group determined that it was necessary to have one source of information and better communication between all agencies starting with the TMO, EOC and FDOT. The TMO should be the focal contact point.

Action Item: Schedule a follow-up meeting to develop a protocol for notification of emergencies in the roadway with TMO, EOC, FHP and all other agencies, and then figure out how to disseminate the information. TMO should be the single agency to disseminate the information (main source for gathering and distributing information). TMO will become 24/7 in June.

Communicating with Nextel Phone is an option that can be discussed further down the line.

Training Working Group

Chair: Guy Francese

Issue: Develop multi-agency training curriculum for TIM Members

Action Item: Wayne Hinnant from Palm Beach County Emergency Management will bring a schedule of the Emergency Management Institute Courses that are available through the Palm Beach County EOC to the next meeting.

Palm Beach Traffic Incident Management Team

TIM Meeting Minutes – April 2004

	<i>Last Name First Name</i>		<i>Agency</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>ZIP</i>	<i>Phone</i>	<i>Fax</i>	<i>E-Mail</i>
DVR	Atkins	Mike	FDOT - WPB Maint.	7900 Forest Hill Blvd	WPB	FL	33413	(561) 432-4966	(561) 432-4642	michael.atkins@dot.state.fl.us
DVR	Bauer	Lawrence	FDOT - WPB	7900 Forest Hill Blvd	WPB	FL	33413	(561) 432-4966	(561) 432-4642	larry.bauer@dot.state.fl.us
DVR	Bichara	Rey	Sunshine Towing/Road Rangers	222 SW 21 Terrace	Ft. Lauderdale	FL	33307	(954) 797-0407		suntow750@cs.com
DVR	Corbin	Steve	DMJM+HARRIS	1100 Park Central Blvd, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	steven.corbin@dmjmharris.com
DVR	Moody	Susan	FDOT - OPS	7900 Forest Hill Blvd	WPB	FL	33415	(561) 432-4966		susan.moody@dot.state.fl.us
DVR	Travieso	Raul	City of Boca Raton Fire Services	2333 W. Glades Rd	Boca Raton	FL	33431	(561) 416-3848	(561) 416-3946	Rtravieso@ci.boca-raton.fl.us
Clearance	Cataldo	John	FHP	1299 W Lantana Road	Lantana	FL	33462	(561) 540-3300	(561) 540-1144	cataldo.john@fhp.state.fl.us
Clearance	Churchill	John	PBSO	32328 Gun Club Rd	WPB	FL	33406	(561) 688-3672	(561) 688-3729	churchillj@pbs.org
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Clearance	Jerauld	Steve	PBCFR	50 South Military Trail	WPB	FL	33408	(561) 616-7006	(561) 616-7080	sjerauld@co.palm-beach.fl.us
Clearance	Maloney	Dave	FDOT - West Palm Beach	7900 Forest Hill Blvd	WPB	FL	33413	(561) 432-4966	(561) 432-4642	david.maloney@dot.state.fl.us
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Clearance	Murphy	Bob	Palm Beach ITMS	2200 Centre Park West	WPB	FL	33401	(954) 605-5526	(561) 682-3388	murphyb@pbworld.com
Clearance	Stewart	Barry	FDEP	3000 NE 30th Place #210	Ft. Lauderdale	FL	33306	(954) 958-5575	(954) 958-5580	barry.stewart@dep.state.fl.us
Clearance	Werner	Catherine	FDOT - Turnpike TMC	PO Box 9828	Ft. Lauderdale	FL	33310	(954) 975-4855	(954) 970-1505	catherine.werner@dot.state.fl.us
Comm.	Blanchard	Paul	FDOT - West Palm Bch. Maint.	7900 Forest Hill Blvd	WPB	FL	33413	(561) 432-4966	(561) 432-4642	paul.blanchard@dot.state.fl.us
Comm.	Ellis	Richelle	FDOT - District 4	3400 W. Commercial Blvd	Ft. Lauderdale	FL	33309	(954) 777-4342	(954) 777-4310	richelle.ellis@dot.state.fl.us
Comm.	Garcia	Erika	DMJM+HARRIS	1100 Park Central Blvd, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	erika.garcia@dmjmharris.com
Comm.	Hart	Jacki	Eisman & Russo, Inc.	2201 Sample # 8-7A	Pompano Bch	FL	33073	(954) 979-2112	(954) 979-2157	hart@eismanrusso.com
Comm.	Hottinger	Mike	DBI Services Corporation	2728 State Route 15	Belle Glade	FL	33430	(561) 992-1318		mhottinger@dbiservices.com
Comm.	Lape	Pam	FDOT	7900 Forest Hill Blvd	WPB	FL	33413	(561) 432-4966		
Comm.	Levinson	Fred								
Comm.	Peacock	Sarah	FDOT - PBC Construction PI	4698-A Forest Hill Blvd	WPB	FL	33415	(561) 868-5969	(561) 868-5962	Speacock@qca-inc.com
Comm.	Robbins	Charles	DMJM+HARRIS	1100 Park Central Blvd, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	charles.robbins@dmjmharris.com
Comm.	Scarpellino	John	FDOT - ITMS Traffic Mgt. Office	2200 Centrepark West Drive	WPB	FL	33401	(561) 682-3351	(561) 682-3388	scarpellino@pbworld.com
Comm.	Stanton	Neal	Eisman & Russo, Inc. (CEI)	2201W Sample Road # 8-7A	Pompano Bch	FL	33073	(954) 979-2112	(954) 979-2157	
Training	Francese	Guy	FDOT - Traffic Operations	3400 W. Commercial Blvd	Ft. Lauderdale	FL	33309	(954) 777-4366	(954) 777-4398	gaetano.francese@dot.state.fl.us
Training	Hinnant	Wayne	PBC Emergency Mgmt.	20 South Military Trail	West Palm Bch	FL	33415	(561) 712-6326	(561) 712-6464	whinnant@co.palm-beach.fl.us