Meeting Date: Wednesday, September 10, 2003
Meeting Time: 1:30 p.m. to 4:00 p.m.
Location: FHP Troop L

Attendees:

Baker, Mike – Davie Fire Rescue
Bellassai, Sal – C.I.R.T. Sal's Towing
Blackford, Kendra – FDOT/Turnpike TMC
Brown, Linda – FL DEM
Buford, Theo – FDOT D6 Safety Office
Calhoun, David – FDOT MD Maint.
Carmenates, Aurelio - MDX
Ciminelli, John – WRS/Consultant to FDOT 4
M.R. Gilchrist FDOT-D^ Safety Office
Corbin, Steve – DMJM+HARRIS
Cosme, Gerardo – DMJM+HARRIS
Darsin, Jose – VMS/MDX
Davis, Paul – Paul Davis Video News
Davis, Scott – Miami Shores Village
Dieppa, Urban – Hialeah PD
Driscoll, Bob – Driscoll's Towing
Driscoll, Joe – Driscoll's Towing
Edelstein, Robert – DMJM+HARRIS
Ellis, Richelle – FDOT–Environment Mgmt.
Farina, John – MO-DERM
Francese, Guy – FDOT-4
Frazier, Jon – FDOT
Hautamaki, Timothy – City of Lauderhill
Janosi, Bob – MDPWD Traffic Signals & Signs
Jennings, Jim – Emerald Towing
Kumar, Girish – HNTB Architect Engineer Planner
Levinson, Fred – SmartRoute Systems
Llambes, Kimberly - MDPD
Loscalzo, Sean – C.I.R.T. Superior Towing
Maffei, George – Sal's Towing
Martinez, Jesus – FDOT-D6
Ramos, Alexis – Sunshine Towing/Rd Ranger
Ramos, Frank – MDX/DTX
Ramos, Maggie – Sunshine Towing/Rd Ranger
Reanos, Angel – FDOT D6
Robbins, Charles – DMJM+HARRIS
Rodriguez-Miller, Sonyha – FL Turnpike P10
Rolon, Javier – ICA – I-75 Management
Santiago, Ty – FDOT D6 Safety Office
Savits, Chris – FDOT/Road Ranger
Savits, Monica – FDOT/Road Ranger
Sirmans, Amy – FDOT-Environment Mgmt.
Washburn, Michael – FDOT-Turnpike Enterprise

Call Meeting to Order

Guy Francese – FDOT District 4 called the meeting to order at 1:30 pm on Wednesday, September 10, 2003 at the FHP Troop L.

From FIM to TIM Transition

Guy Francese welcomed the group and stated that the meeting would focus on the team and the new direction that will be taken. DMJM+HARRIS was then introduced as the new contractor/facilitator of the meetings.

Guy Francese then gave a brief overview of how the TIM meetings have been organized and how it has become a multi-agency group. The main focus/goal was to keep the traffic moving and clear incidents as quickly as possible on the freeways. The new vision is to include arterial management and encourage local agencies to join the Traffic Incident Management Team.

This new direction will change the mandate to more action-oriented meetings. A new level of cooperation with /and between agencies will be established from the new format of the TIM meetings.

With the new format of the meeting TIM will be broken into four groups: Detection, Verification and Response Team, Clearance Team, Communications Team and Training Team. Each group will work on a specific area; they will select issues and then work on finding an action item.

TIM Statewide Program Update

Buddy Cloud, statewide coordinator, welcomed the group and invited everyone to the statewide meetings held quarterly in Orlando. He then gave a detailed overview and history of the TIM Team. Buddy gave an overview of how the working groups were established and explained that by breaking into groups, issues could be resolved more efficiently. The four working groups: Detection, Verification and Response Team, Clearance Team, Communications Team, and the Training Team, each have a clear mission statement, but the TIM Team mission statement is still the same " Incident Management".

Examples of how the new format has been successful is the creation of the "Open Roads Policy", Non Cargo Spill Mitigation, Photogrammetry Training for FHP Officers, and Same Frequency Radio for Incident Responders. Other pilot projects are being worked on by each team and the hope is that this work is trickling down to the counties. The lesson learned is to bring issues to the meeting and take something away.

Welcome and Team Introductions

Bob Edelstein began by introducing himself and inviting the group to conduct self-introductions and state the agency that they represent. Bob then briefly introduced the DMJM+HARRIS team that would be facilitating the TIM meetings and how they would be following the statewide format.

Approach to Meetings

Charles Robbins explained the new focus and approach of the meetings. He covered the Power Point presentation which detailed the following areas:
Statewide Perspective, Regional direction, FHWA Assessment Scoring Matrix, Meeting format, Working group assignments and the Mission statement for each working group.

Charlie then asked everyone to join one of the four working groups and accomplish 3 goals: elect a chairperson, determine an issue they felt needed to be addressed by the TIM Team and come up with an action item.

Detection, Verification and Response Team

Chair –	David Calhoun, FDOT MD Maintenance
Issue –	Improve the accuracy of incident information to improve the response time
Action Item –	Working group members will bring their incident report forms and procedures to next meeting with the intent on standardizing these forms.

Clearance Team

Chair –	Sean Loscalzo, C.I.R.T Superior Towing
Issue –	Improve notification to responders and the equipment that needs to be dispatched to the scene
Action Item –	Identify what type of equipment needs to be dispatched in accordance with three different incident scenarios.

Communications Team

Chair –	Fred Levinson, SmartRoute Systems
Issue –	Clear traffic incident in 90 minutes
Action Item–	Integrating an incident response plan for D4 and D6 MDX with the goal of improving communication in order to achieve the "Open Roads Policy".

Training Team

Chair –	Guy Francese, FDOT D4
Issue –	Need for multi-agency Incident Management cross training (e.g., Incident Command, MOT)
Action Item–	Working Group members bring their individual training programs to the next meeting to begin developing a cross-training program.

A complete list of the working group members is provided at the end of the minutes. Each team member was asked to collect preliminary information regarding the issues for the next Regional meeting.

The members were informed that DMJM+HARRIS would be available to assist and provide guidance in the collection of information for each working group. It was noted that the Teams should bring the issues and action items to their local TIM Team meetings and not wait until the next Regional meeting.

Regional ITS Committee Overview

Jesus Martinez provided an update on the South Florida Regional ITS Coalition. His overview consisted of a Power Point presentation, which included a list of the Coalition invitees, an overview of what the Coalition is currently working on and what they plan to

accomplish in the near future. Jesus described how Orlando was successful with a similar Committee approach and the large grant they received from FHWA.

Proposed Meeting Dates

□ Wed 11/05/03	□ Wed 05/05/04	□ Wed 11/03/04	□ Wed 05/04/05
□ Wed 01/07/04	□ Wed 07/07/04	□ Wed 01/05/05	□ Wed 07/06/05
□ **Wed 03/03/04***	□ **Wed 09/01/04***	□ **Wed 03/02/05***	

***Regional TIM Meetings**

Working Group Members

Group	County	Last	First	Agency	Address	City	State	Zip	Phone	Fax	E-Mail
Detection, Verification	Miami-Dade	Calhoun	David	FDOT MD Maint.	1773 NE 205 Street	Miami	FL		(305) 650-0078	(305) 650-0067	david.calhoun@dot.state.fl.us
Detection, Verification	Miami-Dade	Farina	John	MD-DERM	33 SW 2nd Ave, Ste 1000	Miami	FL	33130	(305) 372-6955	(305) 372-6044	farinj@miamidade.gov
Detection, Verification	Broward	Hautamaki	Timothy	City of Lauderhill	1900 NW 56 Avenue	Lauderhill	FL	33313	(954) 730-2950	(954) 730-2955	thautamaki@lauderhill.net
Detection, Verification	Broward	Robbins	Charles	DMJM+HARRIS	1100 Park Central Blvd South, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	charles.robbins@dmjmharris.com
Detection, Verification	Broward	Washburn	Michael	FDOT –Turnpike Enterprise	PO Box 9828	Ft. Lauderdale	FL	33310	(954) 975-4855	(954) 970-1504	michael.washburn@dot.state.fl.us
Detection, Verification	Miami-Dade	Gilchrist	M.R.	FDOT-D6 Safety Office	1000 NW 111th Avenue	Miami	FL	33172	(305)-470-6735	(305)-470-6726	messler.gilchrist@dot.state.fl.us
Clearance	Broward	Baker	Mike	Davie Fire Rescue	6905 SW 45 Street	Davie	FL	33314	(954) 797-1213	(954) 797-1234	mbaker@davie.fl.gov
Clearance	Broward	Bellassai	Sal	CIRT Sal's Towing	4033 NE 9 Avenue	Ft. Lauderdale	FL	33339	(954) 566-5155	(954) 564-1681	bestliltowingco@aol.com
Clearance	Broward	Corbin	Steve	DMJM+HARRIS	1100 Park Central Blvd South, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	steve.corbin@dmjmharris.com
Clearance	Miami-Dade	Dieppa	Urbano	Hialeah P.D.	5555 E 8th Avenue	Hialeah	FL	33013	(305) 953-5359	(305) 953-5321	udieppa@ci.hialeah.fl.us
Clearance	Broward	Driscoll	Bob	Driscoll's Towing	1701 N. Dixie Hwy	Pompano Bch.	FL	33060	(954) 946-4747	(954) 946-1820	DTS25@bellsouth.net
otClearance	Broward	Driscoll	Joe	Driscoll's Towing	1701 N. Dixie Hwy	Pompano Bch.	FL	33060	(954) 946-4747	(954) 946-1820	JoeD@Driscoustowing.com
Clearance	Miami-Dade	Janosi	Bob	MDPWD Traffic Signals & Signs	7100 NW 36th Street	Miami	FL	33166	(305) 592-3470	(305) 477-6422	bobj@co.miami-dade.fl.us
Clearance	Broward	Jennings	Jim	CIRT Emerald Towing	1631 SW 7 Avenue	Pompano Bch.	FL	33069	(800) 239-0604	(561) 361-9040	emetow@bellsouth.net
Clearance	Miami-Dade	Llambles	Kimberly	MDPD	8899 NW 18 Terr.	Miami	FL	33172	(305) 477-1616		Kllambes@mdpd.com
Clearance	Broward	Loscalzo	Sean	CIRT Superior Towing	2385 SW 66 Terr.	Davie	FL	33317	(954) 424-8781	(954) 370-7276	asuperior@aol.com
Clearance	Broward	Maffei	George	Sal's Towing	4033 NE 9 Avenue	Ft. Lauderdale	FL	33331	(954) 564-8488	(954) 564-1681	bestliltowingco@aol.com
Clearance	Broward	Ramos	Maggie	Sunshine Towing-Road Ranger	7100 SW 43 Street	Miami	FL	33155	(954) 797-0407	(954) 797-8606	sunshinebroward@cs.com
Clearance	Miami-Dade	Reanos	Angel	FDOT-D6	1000 NW 111th Avenue	Miami	FL	33172	(305) 470-5830	(305) 470-5832	angel.reanos@dot.state.fl.us
Clearance	Broward	Rolon	Javier	ICA-1-75 Management	5030 NW 109 Avenue Ste. M	Sunrise	FL	33351	(954) 741-0027	(954) 741-0175	jrolon@ica-onramp.com
Clearance	Miami-Dade	Santiago	Ty	FDOT-D6	1173 NE 205 Street	N. Miami Bch.	FL	33179	(305) 650-0084	(305) 650-0067	ty.santiago@dot.state.fl.us
Clearance	Miami-Dade	Savits	Chris	FDOT Road Ranger	1940 NE 153 rd St.	N. Miami Bch.	FL	33162	(305) 895-0388	(305) 895-9973	anchordot@aol.com
Clearance	Miami-Dade	Savits	Monica	FDOT Road Ranger	1940 NE 153 rd St.	N. Miami Bch.	FL	33162	(305) 895-0388	(305) 895-9973	anchordot@aol.com
Communications	Miami-Dade	Carmenates	Aurelio	MDX	3790 NW 21st Street	Miami	FL	33142	(305) 637-3277	(305) 637-3283	ACARMENATES@MDX-WAY.COM

Group	County	Last	First	Agency	Address	City	State	Zip	Phone	Fax	E-Mail
Communications	Broward	Ciminelli	John	WRS/Consultant to FDOT 4	10025 116th Way	Miami	FL	33178	(305) 888-4090		
Communications	Broward	Cosme	Gerardo	DMJM+HARRIS	1100 Park Central Blvd South, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	gerardo.cosme@dmjmharris.com
Communications	Miami-Dade	Martinez	Jesus	FDOT-D6	1000 NW 111th Avenue	Miami	FL	33172	(305) 470-5830	(305) 470-5832	jesus.martinez@dot.state.fl.us
Communications	Miami-Dade	Darsin	Jose	VMS/MDX	2688 W 79th Street	Hialeah	FL	33016	(305) 698-7500	(305) 698-7071	jdarsin@vmsom.com
Communications	Miami-Dade	Davis	Scott	Miami Shores Village	1701 NW 103rd St.	Miami	FL	33147	(305) 795-2210	(305) 696-6402	davis@miamishoresvillage.com
Communications	Broward	Edelstein	Robert	DMJM+HARRIS	1100 Park Central Blvd South, Ste 1800	Pompano Bch	FL	33064	(954) 972-0895	(954) 590-3593	robert.edelstein@dmjmharris.com
Communications	Broward	Ellis	Richelle	FDOT-Environmental mgmt	3400 W Commercial Blvd.	Ft. Lauderdale	FL	33309	(954) 777-4342	(954) 777-4310	richelle.ellis@dot.state.fl.us
Communications	Broward	Frazier	Jon	FDOT	3400 W. Commercial Blvd.	Ft. Lauderdale	FL	33309	(954) 777-9107		jon.frazier@dot.state.fl.us
Communications	Miami-Dade	Kumar	Girish	HNTB Architects Engineers Planners	8700 W. Flagler St. Ste. 200	Miami	FL	33174	(305) 551-8100	(305) 551-2800	gkumar@hntb.com
Communications	Broward	Levinson	Fred	SmartRoute Systems	1111 Park Ctr. Blvd. Ste. 474	Miami	FL	33169	(305) 914-3900	(305) 914-3990	flevinson@smartroute.com
Communications	Miami-Dade	Ramos	Frank	MDX/DTC	3790 NW 21st Street	Miami	FL	33142	(305) 637-3277	(305) 637-3283	fhramos@bellsouth.net
Communications	Dade/ Broward	Rodriguez-Miller	Sonyha	Florida Turnpike P10	MP 65 FL Turnpike PO Box 88281	Ft. Lauderdale	FL	33310	(954) 975-4855	(954) 970-1504	sonyha.Rodriguez-miller@dot.state.fl.us
Communications	Broward	Sirmans	Amy	FDOT-Environmental Mgmt.	3400 W. Commercial Blvd.	Ft. Lauderdale	FL	33301	(954) 777-4286	(954) 777-4310	amy.sirmans@dot.state.fl.us
Training	Broward	Blackford	Kendra	FDOT – Turnpike TMC	MP-65 of Florida's Turnpike	Pompano Bch.	FL	33065	(954) 975-4855	(954) 970-1505	kendra.blackford@dot.state.fl.us
Training	Broward	Brown	Linda	FL DEM	20326 SW 3rd Street	Pembroke Pines	FL	33029	(954) 704-2948	(954) 447-4695	area7@inetmail.att.net
Training	Miami-Dade	Buford	Theo	FDOT D6 Safety Office	1000 NW 111th Avenue	Miami	FL		(305) 470-5124	(305) 470-5124	theo.buford@dot.state.fl.us
Training	Broward	Davis	Paul	Paul Davis Video News	1060 NW 84th Avenue	Plantation	FL	33322	(954) 444-9280	(954) 883-3899	paul.video@earthlink.net
Training	Broward	Francese	Guy	FDOT-4	3400 W. Commercial Blvd.	Ft. Lauderdale	FL	33309	(954) 777-4366	(954) 777-4398	gaetano.Francese@dot.state.fl.us
Training	Dade/ Broward	Ramos	Alexis	Sunshine Towing-Road Ranger	7100 SW 43 Street	Miami	FL	33155	(305) 665-6006	(305) 665-6515	suntow750@cs.com