

South Florida Regional TMC Operations Meeting Minutes

Date and Time of Meeting: January 27, 2004 - 1:30pm – 3:30 pm

Attendees: Angel Reanos, District 6
Kendra Blackford, Florida Turnpike
Dee McTague, Florida Turnpike
Steve Corbin, Broward TMC
John Sparks, Palm Beach TMO
John Scarpellino, Palm Beach TMO
Evelin Legcevic, District 4

The meeting commenced with Angel informing the attendees that the South Florida ITS Coalition invited the Regional TMC Operations team to join the coalition as a subcommittee. The group brainstormed the proposed concept and agreed to join the South Florida ITS Coalition as the ITS operation committee.

The group has to decide on the new name for the ITS operations committee. There is one proposed name so far: **South East Florida Regional TMC Operations Committee (SEFRTOC)**

The group decided on the committee's mission, objective, meetings structure and frequency, members, representation at the ITS coalition.

1) The name for the new operations committee is:

South East Florida Regional TMC Operations Committee (SEFRTOC)

2) The mission of the committee is:

“SEFRTOC is about facilitating regional mobility in South East Florida through coordinated Transportation Management Center Operations”

3) The committee's objective is:

Create C2C Operations Procedures. The procedures will include the following:

1. Policy
2. Communications
3. Documentations
4. Performance measures

5) The committee will meet monthly until the procedures are complete.

4) The structure of the meetings:

- Opening statement

- Action items
- Post incident debriefing
- Committee Discussion

5) Committee members:

All members must operate and manage centers that coordinate incident and traffic management and disseminate information.

List of members:

- District 4 Committee Coordinator
 - Evelyn Legcevic
- District 4 TMO
 - John Sparks – ITMS Operations Project Manager
 - John Scarpellino – TMO Operations Manager
- District 4 TMC
 - Steve Corbin – FMS Program Manger
- Florida Turnpike
 - Kendra Blackford – Assistant TMC Manager
 - Dee McTague – Assistant TMC Manager

Future member:

- MDX

6) A SERFTOC representative will attend the ITS Coalition meetings

The Committee discussed awareness/notification issues. TMC operators will inform adjacent TMCs of all incidents that may affect their operations. This communication process is called awareness. This may be done via e-mail, text messaging, fax or phone.

Notification is when action/assistance from adjacent TMC is requested or offered and when operations of adjacent TMC will most likely be affected. The TMC will call the adjacent TMC via phone to inform of incident and request/offer assistance.